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## **Golden Triangle Construction of Southern Colorado, Inc.**

**4815 List Dr Ste 107, Colorado Springs CO 80919**

**Phone 719-314-0531 / Fax 719-314-0535**

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**RE: Billing for Stored Materials, Not on Site**

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The following documents must accompany a pay application that includes materials stored off site:

- **Bill of Sale** for materials stored offsite (a blank form is posted on the FTP Site for your use).
- **Certificate of Insurance** showing coverage for stored materials (installation floater) and containing the following information:
  - ❖ Coverage amount equal to or greater than amount billed in your pay application
  - ❖ Location (address) of stored materials
  - ❖ Name of Project
  - ❖ Golden Triangle Construction, Inc named as Certificate Holder **AND** Loss Payee

Please forward these to the Accounting Department. If these items do not accompany your pay application, payment processing will be delayed or your pay application will be reduced by the amount of the stored materials.

Feel free to contact the Accounting Department if you have any questions