

## **GTC Subcontractors**

### **City and County of Denver Sales/Use Tax**

We are processing your pay application for the above project; however, we do not have the proper documentation for Denver Sales Tax.

In an effort to reduce the burden of paperwork and time, the Denver Treasury Department has advised that instead of your having to provide copies of every project invoice to GTC or apply for a Denver Use Tax Account, they will accept a letter on your letterhead stating that **you are willing to provide any documentation requested in connection with a sales/use tax audit for the next 4 years related to any project you have done for Golden Triangle Construction which is located in the City and County of Denver.**

If you can do this, please address that letter to Golden Triangle Construction, Inc. and mail or fax it to my attention so that we will be able to complete the processing of your pay application.  
– Otherwise, please feel free to call me if you wish to discuss further.

Thank you.